

SPC STANDON PARISH COUNCIL

Minutes of the Meeting of Standon Parish Council held on Thursday 22nd February 2018 at 7.15pm in Standon & Puckeridge Community Centre, Station Road, Puckeridge.

PRESENT: Cllr Richard Boxall (chairman), Cllr Chris Leage, Cllr Michael Marshall, Cllr Graham Cowell, Cllr Claudia Chalkley, Cllr Maureen Wren, Cllr Pat Foot, Cllr Tony Hall.

CLERK: Belinda Irons

PUBLIC: 1

Procedural Items

18.23 Councillor apologies for absence: Cllr Sally Crook, Cllr Mary Wilkinson

18.24 Other Councillor absences: none.

18.25 Declaration of Members' Interests (pecuniary/non-pecuniary) for this meeting:

Cllr Cowell: SPNDPAC: PC representative

Cllr Leage: Livings land: personal

Planning application: Kasteel neighbouring property

Cllr Marshall: Standon & Puckeridge Community Centre & Standon Village Hall Parish Council representative

Cllr Chalkley: Member of SPNDPAC: personal

Tennis Club: personal

Cllr Wren: Member of SPNDPAC: personal

Cllr Foot: Allotment holder

18.26 Minutes of Previous Parish Council Meeting: 25th January 2018.

Minutes of the meeting were agreed as a true and correct record of the meeting and were duly signed.

18.27 Public comment or representation:

CALA Homes presentation: deep concern was expressed that the presentation took place in Standon Village Hall and not the Puckeridge Community Centre, particularly as Puckeridge will be the most affected by the development on Cambridge Road. CALA Homes stated that they had requested the event take place in the Community Centre but

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were advised by a Member of the Community Centre Management Committee that one-off bookings taking place in the week could not be accommodated. The member of public making the comment said the community centre should be run for the benefit of the community, not for the convenience of the Management Committee. The Parish Council, as Trustees of the building and the Memorial Field were pressed to investigate and take appropriate action.

Cambridge Road developments: a parishioner requested the Parish Council consider seeking advice regarding the provision of facilities at Vintage Corner for the residents of the associated developments in the area. There will be 160 properties in the area, with no local shop to provide for their needs. The current workforce is going into Puckeridge to use the shops and parked cars are blocking the road to some vehicles. Should the residents go into Puckeridge, the situation will be exacerbated. The Parish Council was asked to consider speaking with EHDC planning department regarding what development would be appropriate at Vintage Antiques to include a shop and some form of accommodation.

Meeting resumed for

18.28 Urgent matters not listed anywhere else on the agenda (for inclusion on the next agenda for full discussion): none.

18.29 PCSO Groves report:

3 x Theft from Motor Vehicle – 1 x Canons Court, 2 x Cambridge Road

Tea Rooms – Damage to window

1 x Burglary in Chapmans End

1 x Burglary in Stanelow Crescent

1 x Burglary- Kents Lane

18.30 County Councillors Report: apologies received from Cllr Jones.

18.31 District Councillors Reports: apologies received from Cllr Boylan.

Business Items:

18.32 Neighbourhood Plan: update

The public consultation finished today. The Parish Council will be advised the outcome by EHDC.

18.33 Legal update:

Sheds on The Moors: application submitted and undergoing consideration.

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Burrs Meadow: installation of a gate into boundary fence: The Clerk will check the terms of the HCC lease. Subject to any conditions, the Parish Council will instruct the Solicitor to write to the householder. **ACTION: CLERK**

Licences: The Clerk will amend the licences as appropriate and circulate to all Councillors for comment. **ACTION: CLERK**

18.34 Parish Council Buildings:

Standon & Puckeridge Community Centre:

Community Centre: proposed extension: discussion/ decision: Meeting to be arranged. **ACTION: RB**

Community Care Taker: discussion: there has been no interest in this paid position.

Roof: protection from intruders: The Parish Council contractor has recommended anti-vandal paint is applied on at least an annual basis. The Parish Council will advise the contractor to carry out such works as required.

18.35 A120 improvements: update: The Clerk will request a formal update from Cllr Andrews. **ACTION: CLERK**

Cllr Marshall advised the meeting that he had spoken to engineers when they were in Standon, and was advised that there are to be a number of changes to junctions including the installation of traffic islands, traffic lights and the installation of a new junction on the old A120 at the entrance to Café Field. The engineers stated the Parish Council would be invited to a meeting once the details were finalised.

18.36 Planning Matters: Planning applications:

3/18/0200/LBC Listed building application	St Edmunds College, Old Hall Green Internal alterations to include removal and creation of partition walls to form new office. Replacement doors and ceilings. Redecoration and repair to plaster work and renew electrics. <i>No objection</i>
3/18/0167/FUL Planning application	The West Barn, Gt Barwick Manor, Barwick Proposed double bay cart shed and garage building. Conversion of existing stable building to form annex, single storey side extension and insertion of new ground floor window openings: <i>no objection</i>
3/18/0330/HH	Homelea, 40 Station Road, Puckeridge Single storey front extension: <i>planning</i>

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	<i>agenda</i>
3/18/0303/FUL	Land east of Buntingford Road, Puckeridge Demolition of masonry building and corrugated iron sheeting building, removal of concrete hard standing, removal the block work, corrugated steel and barbed wire with scaffolding pole boundary treatment. Construction of 2 barn style residential dwellings. <i>Planning agenda</i>

Decisions

3/17/1189/FUL Decision awaited	Black Grove Woods, north of Standon Green End Farm, Standon Green End Temporary change of use of land for 4 years from the date of the application. Erection of yurt and two sheds for use as a temporary dwelling while farming the agricultural land and managing the woodland – retrospective application.
UTT/17/1640/SO Scoping Option	Stansted Airport Scoping Option under Town and Country Planning Act (Environmental Impact Assessment) Regulations 2017: proposed increase in annual passenger numbers to 44.5 million
3/17/1329/FUL Decision awaited	Land To North Of Barnacres Ermine Street Colliers End Erection of 3no. dwellings, 2 no. 2 bedroomed dwellings and 1 no. 3 bedroomed dwelling with associated parking
3/17/2210/FUL Decision awaited	Land Adjacent To The Old Gravel Pit Dowsetts Lane Colliers End SG11 1DG Change of use of land for the storage of construction materials. <i>Objection: impact on the rural area, noise, dust, inappropriate development in the rural area.</i>
3/17/2945/HH Decision awaited	Cotta, Hadham Road, Standon Erection of garage
3/17/2968/HH Permission granted	16 Rib Close Standon Proposed conversion of garage to habitable accommodation and single storey front extension
3/17/2962/FUL Decision awaited	47 Buntingford Road Puckeridge Erection of 4 Bedroom detached house within the residential curtilage of 47 Buntingford Road

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3/18/0055/HH Decision awaited	6 Stanelow Crescent Standon Two storey side extension
3/18/0083/REM Decision awaited	Land Adjacent To Buntingford Road/A10 And Clements Close Puckeridge Details of appearance, scale, layout and landscaping in relation to the erection of 7no. dwellings granted outline permission under ref. 3/16/0589/OUT
3/18/0098/FUL Decision awaited	New Bungalow Old Hall Green Replacement of bungalow with 1no. dwelling
3/18/0135/HH Decision awaited	Bounty, Kents Lane, Standon Creation of additional access/ dropped kerb with excavation of part of the bank
3/18/0152/HH Decision awaited	Cotta Hadham Road, Standon Demolition of side/rear extension. Single storey side and rear extensions incorporating alterations and raising roof, alterations to fenestration
3/17/1582/FUL Revised application Decision awaited	Land Opposite St Marys Church And South Of Parkins Close Colliers End Development of seven dwellings on a parcel of unused land to the south of Parkins Close, Colliers End

There are a number of applications which have yet to be decided. The Clerk will formally write to request updates.

ACTION: CLERK

Planning Appeal: 1 Bromley Hall Cottages Bromley Lane Standon Ware
LPA Appeal Reference: 17/00097/REFUSE

Cotta, Hadham Road, Standon: 3/17/1841/HH
LPA Appeal Reference: 17/00124/REFUSE

Enforcement: Chestnuts & Glanton: E/17/0424/ENF

Cafe Field: CALA Homes development: Councillors expressed concern that the consultation event did not take place in the Community Centre. The Clerk will invite members of the CCMC to attend the next meeting. **ACTION:CLERK**

S106: EHDC new officer: the new officer is a consultant only. The Clerk has made contact and the Clement Close funds are being processed to pay towards the cost of the renovation of the play area as agreed with the previous EHDC Officer.

The Youth provision has been allocated to Buntingford. Councillors discussed the S106 situation and agreed that a number of local schemes will be formulated to be submitted once the CALA Homes application is submitted.

S106 Items for consideration:

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Local lettings policy/ direct lettings to ensure local people are allocated homes in the parish.

Street lighting in Cambridge Road

Outdoor gym equipment: Memorial Field

Meditation/Memorial Garden: Memorial Field

Thames Water: recommendation for a Freedom of Information application to be submitted: on hold.

18.37 Finance: Itemised Payments will be shown on a separate Appendix

Finance Summary:	Balance Brought Forward:	£202,911.56
	Plus Income:	£0.00
	Less Jan Payments	£1,849.75
	Total available to Council	£201,061.81

General Data Protection Regulations Act: update. The Clerk advised that NALC has recommended no action be taken to appoint the Data Protection Officer until it has finalised its discussions with Central Government. The Clerk suggested the Parish Council only put public information onto the website and not distribute it by email to individuals. The Parish Council was in agreement.

18.38 Members Portfolio Updates: individual Councillors

Cllr Boxall

PC Vision Statement: ongoing.

Clerk's appraisal: date to be agreed,

Cllr Hall

Community First Responders: update:

Cllr Hall advised that it had been a busy month. The Responders had carried out a training session at Ralph Sadleir School and 80 children were trained in the use of the AED. The school were delighted and have requested the training become an annual event.

The Responders have also been asked to take on a wider remit by the East of England Ambulance Trust including attending road traffic accidents. The current waiting time for an ambulance is 20-40 minutes. The Responders can be on site in minutes provided they are operational. All Responders are volunteers and most have full time day jobs.

Community Centre: premises licence: Cllr Hall gave notice to the CCMC that he wished to relinquish responsibility for the premises licence and advised someone needed to be trained and get their personal licence to take over from him. This has still not taken place. Following discussion where Cllr Chalkley advised that at least two people needed to hold a personal licence, the Parish Council agreed

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that Cllr Hall will retain the premises licence, but the CCMC will need to ensure at least 2 members hold a personal licence. The Clerk will invite the CCMC to attend the next meeting to discuss this and other issues.

ACTION: CLERK

Cllr Marshall

Community Centre: update:

The contractor is in the process of replacing the broken air bricks with terracotta bricks rather than the plastic covers which are easily broken. The contractor is also in the process of cleaning and re-pinning the soffits. The contractor has advised that one section is not plastic, and will need to be repainted. A repainting price will be supplied before work commences.

Street Cleaning: Cllr Marshall advised that he had taken photographs of the worst parts of the A120 and these had been sent to EHDC. The locations had been cleaned, but no other sites had been cleaned. The Clerk has reported that litter picking needs to be undertaken and this is happening on an ad hoc basis. However, there is still a lot of litter in the street.

There is a quantity of fly-tipped items in the parish:

Puckeridge Tributary: arm chair

Dowsetts Lane: chemical drums

C183: 3 piece suite

A vote of thanks was offered to the litter pickers Mr Ken Duckitt and Mr Pat Bird for their hard work on behalf of the community across many years.

Telephone box adoption: BT payphones has contacted EHDC and a 90 day consultation is in progress before the telephone box can be adopted.

Memorial field: new bin needed: The Clerk has asked the Plymouth Brethren for assistance.

Cllrs Marshall

Standon Village Hall: update: the contractor will be asked to carry out an external inspection of the building and advise any works which are necessary.

ACTION: CLERK

Cllr Cowell

Footway Lighting: Wellpond Green light damaged & update: this has been included in the renovation programme.

Cllr Marshall advised that the renovation programme is scheduled to commence on the 2nd or 3rd March. He has advised HCC that the colours of the columns should either match existing or be green, or silver in the Conservation Area.

Cambridge Road: footway lighting and S106 funding: CALA Homes

HAPTC: next meeting due for March

Web site review and update: Cllrs Cowell and Foot and the Clerk met to discuss five quotes received from web providers. An online meeting has been arranged for Monday, 19th March at 2pm for 2commune to have a demonstration of the facilities on their system. All Councillors are invited to attend.

Cllr Leage

Broken Green Road: update: the engineer's report has still not been received.

There is a large quantity of debris in the Wellpond Green area.

Cllr Foot

Allotments: The Clerk will send out the invoices in March.

Cllrs Chalkley & Wren:

Emergency Plan update: the revised document has been circulated to Councillors and will be sent to the appropriate Authorities. A vote of thanks was offered to Cllrs Chalkley and Wren for their hard work.

Housing for local people: discussion: The Neighbourhood Plan does not contain a specific policy requiring social or affordable housing to be offered to local people in the first instance. However, there is provision under S106 and this will be considered as part of future S106 applications.

18.39 Clerk's updates

Tree management: Park Lane fire damaged tree & other tree management: appointment of arborist for bi-annual inspection: Cllr Wren will investigate the availability of a local arborist.

ACTION: MW

LED street lighting Park Lane: 2 emails sent: no action taken.

Emergency Services: allotments: awaiting HCC update.

Standon High Street Telephone Kiosk: proposed adoption: 90 day consultation.

Trees for community: Mr Lang: the Clerk will contact HCC regarding the land at C183/A10 junction:

ACTION: CLERK

S106 update: see 18.36 above.

Burrs Meadow: access for mowing: vehicles are being parked close to the gate which will prevent the mowing contractor gaining access to the meadow. The Clerk will investigate the provision of suitable 'no parking' signage.

18.40 Correspondence

CALA Homes: future meeting planned with PC & NP group

EHDC S106 funding: Clements Close

Mears Homes hedge removal update

Local Plan revision

HCC Puckeridge High Street: primrose yellow line painting

Came & Co: advise re use of memorial field

BT Payphones: adoption logged: 90 day consultation

Bury Green community planning weekend: 2 & 3.3.18 10.45am to 4pm

18.41 Items for future agenda:

Meeting suspended for

18.42 Adjournment for Public Discussion: limited to 15 minutes: no comments

Meeting resumed

18.43 Dates of Next Meetings:

Parish Council meetings: 4th Thursday: 7.15pm

22 nd March	26 th April	24 th May	
28 th June	26 th July	27 th September	25 th October
22 nd November			

Planning meetings; 2nd Tuesday 7.15pm

13 th March	10 th April	8 th May	
12 th June	10 th July	11 th September	9 th October
13 th November			

Finance meetings: 2nd Tuesday alternate months: 7.45pm

13 th March	8 th May	10 th July	11 th September	13 th November
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Annual Parish Meeting 24th May

**AGENDA AND MINUTES AVAILABLE VIA EMAIL FROM THE CLERK
FREE OF CHARGE**

Meeting closed at 9.30pm

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